



**NATIONAL GUARD BUREAU**  
1411 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22202-3231

AUG 17 2009

NGB-PA

MEMORANDUM FOR THE ADJUTANT GENERAL OF TENNESSEE

SUBJECT: Tennessee National Guard Support for the 2009 National Guard Association of the United States (NGAUS) Conference, 11-13 September 2009

1. In accordance with United States Code Title 10, Section 2558, the Tennessee National Guard request to use military training mandays in support of the 2009 conference of the National Guard Association of the United States is approved. The total number of mandays authorized is 676. The level of support requested has been reviewed in accordance with Title 10 U.S.C. 2558, "National Military Associations: Assistance at National Conventions," and reviewed by the NGB-JA Ethics Counselor.

2. Conference support is authorized for official NGAUS national conference functions only; it cannot be used to support any other private association that may be conducting business at the same time. Conference support will be in accordance with NG PAM 360-5, Section 4-7, and DoDI 5410.19.

3. In accordance with 10 U.S.C. 2558, the Secretary of a military department may provide certain services in connection with an annual conference or convention of a national military association. The statute restricts these services to limited air and ground transportation, communications, medical services, administrative support, and security support. These services may be provided only if:

- a. The provision of the services is approved in advance by the Secretary concerned;
- b. The services can be provided in conjunction with training in appropriate military skills; and
- c. The services can be provided with existing funds otherwise available to the Secretary concerned.

4. National Guard members supporting the NGAUS conference must be in a specific Air Force Specialty Code/Military Occupational Specialty (AFSC/MOS) related specialty, receive valid training, and provide support in the following authorized areas only: Administration, security, communications, medical, and limited transportation (ground and flight operations support). ARNG Soldiers and ANG Airmen supporting conference functions must do so within their prescheduled individual scheduled training (IDT) 48 drills, or part of their prescheduled 15-day Annual Training (AT) period. No additional mandays will be provided in support of this conference.

5. Military personnel supporting NGAUS in a federally-funded training status must receive bona fide training from performing the support while in federal status. Guard members are restricted to performing duties that relate directly to their designated MOS or AFSC. Any use of unit training must be approved in advance by NGB-ARO or NGB-A1 as applicable. Per diem will not be authorized for State military personnel supporting the conference. Use of ADSW mandays is not authorized.

6. All supporting Guard personnel will be in drill status and the appropriate AFSC/MOS-related fields as indicated below. Conference support is limited as follow:

a. Limited Air and Ground Transportation: Government travel and transportation resources are to be used for official purposes only. "Official Purpose" is considered those support functions essential to the successful completion of a DOD mission. Accordingly, government air and ground travel will not be used to support private individuals or organizations unless there is a direct benefit to the National Guard. Air travel on military aircraft is restricted to military members on official orders, members travelling "space available" without orders, and approved spouses travelling in an unofficial reimbursable status. All requests involving government air travel support for private individuals or organizations must first be coordinated with State legal counsel. Official conference attendees may be provided transportation to and from the conference and to and from official conference functions only. Spouse functions do not qualify for DOD transportation. No VIP sedan transportation is authorized except for federally-funded distinguished visitor (DV) attendees. Transportation by a DOD vehicle shall not be provided when the justification is based on reasons of rank, prestige or personal convenience. Support authorized: 72 mandays (AFSC/MOS: 93XX, 88XX, 88MM, 2T0, A5, 2F0).

b. Communications: Support may be provided for federally-funded attendees only. Limited communications support includes message distribution, communication system management, automation services, and use of portable radios and cellular phones. Support authorized: 64 mandays (AFSC/MOS: 31U, 2E7, 3CO, 3C1, 31XX, 2E7).

c. Security: IAW DoDI 5410.19, security may be provided if local civilian resources are not sufficient and local civilian law enforcement agencies submit an official request for military security assistance. Provided a valid written request is received from local law enforcement, limited security support is authorized. Support authorized: 420 mandays (AFSC/MOS: 31B, 3P0).

d. Administrative: All support must be related directly to official conference events. The duration of support will be no more than two weeks prior to and one week after the official conference dates. Support authorized: 84 mandays (AFSC/MOS: 42A, 6F0, 3A0, 3SX).

e. Medical: Medical services are authorized, but IAW DODI 5410.19 support is limited to emergency and life-saving functions only. Support authorized: 36 mandays (AFSC/MOS: 91W, 4F0).

f. Food and Beverage: Food and beverage preparation is not authorized under 10 U.S.C. 2558. Therefore, no mandays are authorized for this category.

g. Band: Federally-funded band support is not authorized under 10 U.S.C. 2558. Therefore, no mandays are authorized for this category, although State-funded band support may be provided subject to TAG approval.

7. The following also applies for federally-funded NGAUS support:

a. Support must be at no additional cost to the government (beyond that directly associated with the duty status of supporting personnel (i.e. pay and allowances)) and must not compete with support or services available commercially.


b. Support will not involve purchasing equipment solely for supporting the NGAUS conference.

c. Support will not put federally-funded Guard personnel in the position of enforcing, or appearing to be enforcing, local laws or acting as, or appearing to act as, ushers, parking lot attendants, runners, messengers, baggage handlers or crowd control when support is provided outside a military installation. If support is provided on private property, personnel should coordinate planned activities, particularly security details, with the facility owner to obtain concurrence and permission.

d. Support will not involve government payment of communication line charges for anything other than official communications.

8. The total number of mandays authorized is 676. These mandays must be supported primarily through drill/IDT training days or limited use of individual annual training. No additional training mandays will be allocated by NGB.

9. Please contact Ms. LeWonnice Belcher, Deputy Chief, Community Relations Division, at DSN 327-2582 or 703-607-2582 if you have questions about this authorization letter.

  
JOHN C. HARRISON  
Director, Public Affairs and  
Strategic Communications